

MEMORANDUM FOR: Inter-Office Telecommunications
Advisory Committee

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FROM:



Secretary

1. Attached are minutes of second meeting held Friday, February 26 and a copy of the Committee Charter revised in accordance with the recommendations of that meeting.

2. It is requested that names of principal members and alternates for each element represented on this Committee be furnished to me (extension 3162) as soon as convenient, for the preparation of a complete roster.

3. The next regular meeting will be on 29 March 1954 at 11:00 a.m. in Room 1514, "M" Building.

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